

RESOLUTION: APPROVE 2024 BUDGET MODIFICATIONS & TRANSFERS

Motion made by _____, seconded by _____
to approve the following 2024 Budget Modifications & Transfers.

Transferred from:	Transferred to:	
A1990.400 Contingent	A1910.400 Unallocated Insurance	\$1, 695.00

RESOLUTION: HIRE PART-TIME HIGHWAY LABORER

WHEREAS, Highway Superintendent Christian Gerling advised the Collins Town Board of a pending vacancy in a Part-Time Highway Laborer Position, and

WHEREAS, it is necessary to have additional Part-Time help to call on during the Winter months to assist with keeping roads open.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby reaffirms the Superintendent's hiring of Scott J Pfeiffer as a Part-Time Laborer in the Town Highway Department at a salary of \$20.10 per hour during his probationary period, effective January 16, 2024.

RESOLUTION: HIRE ALTERNATE ATTENDANTS FOR THE 2024 WINTER RECREATION PROGRAM

WHEREAS, the 2024 Winter Recreation Program has experienced an occasional absence of staff, and

WHEREAS, the Town wishes to provide a well supervised program, it has been necessary to hire four (4) additional recreation attendants as alternates.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby approve the hiring of Tessa Kohn, Jonathan Kuznicki, Destiny Golden and Kaylee Corbin effective February 2, 2024 at a rate of \$15.20 per hour.

RESOLUTION: APPROVE CONTRACT CHANGE ORDERS No. 1 AND No. 2 WITH HUNTING VALLEY CONSTRUCTION, INC. FOR THE TRANSFER STATION IMPROVEMENTS PROJECT

WHEREAS, Hunting Valley Construction, Inc, contractor for the Town's Transfer Station Improvements Project, has requested two Change Orders for the contract, and

WHEREAS, change order No. 1 reflects the additional work required for the stepped footing modification and for the container rail installation, by increasing the contract price by \$13,443.15, and

WHEREAS, change order No. 1 also changes the Substantial Completion Date from July 31, 2023 to November 7, 2023, along with changing the Ready for Final Payment date from August 15, 2023 to December 15, 2023, and

WHEREAS, change order No. 2 is a credit for unused bid items (existing wall underpinning, flowable fill and trash disposal) in the amount of \$11,070.00, and

WHEREAS, the net result of change orders No. 1 and No. 2 is an overall increase of the contract price of \$2,373.15.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves Change Orders No. 1 and No. 2 for the Transfer Station Improvements Project, to increase the contract with Hunting Valley Construction, Inc by \$2,373.15 from \$211,870.00 to \$214,243.15 and to authorize the Town Supervisor to sign Change Orders No. 1 and No. 2.

RESOLUTION: APPROVE PAYMENT APPLICATION No. 2 TO HUNTING VALLEY CONSTRUCTION, INC (CONTRACTOR) FOR THE TRANSFER STATION IMPROVEMENTS PROJECT

WHEREAS, the contractor for the Transfer Station Improvements Project, Hunting Valley Construction, Inc, has submitted progress payment application No. 2 (Final Payment), and

WHEREAS, MDA Consulting Engineers, PLLC have verified the quantities included in this payment application.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves payment application No. 2 (Final Payment) in the amount of \$33,523.15 (which includes return of all retainages), and that the Collins Supervisor be authorized to sign the Application and Certification for Payment.

RESOLUTION: APPROVE 2024 TOWN OF COLLINS KENNEL AGREEMENT

Motion made by _____, seconded by _____ that the Collins Town Board hereby approves the 2024 Kennel Agreement with Samatha Smith to provide Dog Kennel Services for the Town of Collins.

RESOLUTION: SET DATE FOR 2024 LIBERTY FEST

WHEREAS, the Town of Collins wishes to promote sociability among the Town residents, and

WHEREAS, since 2011 the Town has sponsored the Liberty Fest, which has been well received by the community, and

WHEREAS, the Town wishes to again provide the residents with a similar opportunity to enjoy this event and has budgeted \$10,000 of unreimbursed Town funds for it, and

WHEREAS, the Liberty Fest Committee met on August 10, 2023 to recommend Saturday, July 13, 2024 from 5-11 PM for the Liberty Fest celebration with a rain date of Sunday, July14, 2024 for fireworks only.

NOW THEREFORE BE IT RESOLVED, that the Town of Collins 2024 Liberty Fest will be held on Saturday, July 13, 2024 from 5-11 PM with a rain date of Sunday, July 14, 2024 with Fireworks only.

RESOLUTION: APPROVE AD FOR SUMMER 2024 BEAUTIFICATION LABORERS

Motion made by _____, seconded by _____
to approve placing the following ad in the Gowanda/Lakeshore Pennysaver and News and the Springville Pennysaver for the February 24, 2024 and March 2, 2024 issues, as follows:

SUMMER POSITIONS

The Town of Collins is accepting applications for
SUMMER BEAUTIFICATION LABORERS

Positions are opens to those 18 years and over.

Applications are available Monday-Friday at the Collins Town Hall,
14093 Mill St, Collins or on the Town's website (www.townofcollins.com)

Application deadline is Wednesday, March 6, 2024, 4pm at the Town Clerk's Office.

Preference given to Town of Collins residents.

RESOLUTION: GRANT UDSA PROPERTY ACCESS REQUEST

WHEREAS, the United States Department of Agriculture (USDA) has requested permission from the Town of Collins to place traps on Town owned properties for the purpose of monitoring the spread of the European Cherry Fruit Fly (ECFF) and the Box Tree Moth (BTM) across NYS.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby grants permission to the USDA to place traps on Town Properties for the purpose of monitoring the spread of the ECFF and the BTM.

RESOLUTION: APPROVE SCHEDULED PREVENTATIVE MAINTENANCE AGREEMENT (PMA) FOR THE HIGHWAY BUILDING STANDBY GENERATOR

WHEREAS, the warranty period for the Highway Building Backup Generator has expired, and

WHEREAS, the generator must remain in top operating condition in order to be reliable during power outages.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves the scheduled preventative maintenance agreement for the Highway Building Backup Generator with Emergency Power Systems, LLC, 95 Stark Street, Tonawanda, NY 14150 in amount of \$845.00 annually, and that the Town Supervisor be authorized to sign the agreement.

RESOLUTION: APPROVE TOWN OF COLLINS SOLID WASTE MANAGEMENT PRIVATE HAULERS LICENSE

APPLICATION

WHEREAS, several Solid Waste Haulers are providing curbside pick up presently in the Town of Collins, and

WHEREAS, Chapter 253 Solid Waste Section 18 Authorized Collectors; License of the "Code of the Town of Collins" requires that all authorized Solid Waste Collectors must obtain a Solid Waste Collection License from the Town of Collins.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves the Town of Collins Solid Waste Management Private Haulers License Application form for the purpose of licensing Waste Haulers in the Town of Collins, and that the Annual Fee for such license be set at \$100.00.

RESOLUTION: PURCHASE STANDBY GENERATOR FOR WATER DISTRICT No. 3 PUMPHOUSE

WHEREAS, the Town of Collins received a \$25,000 Grant through Erie County Legislator John Mills to purchase a Standby Generator for the Town of Collins Water District No. 3 Pumphouse, and

WHEREAS, the Town determined that a 24 KW Generator is of sufficient size to supply power to the pumphouse during a power outage, and

WHEREAS, the Town solicited bids to supply and install a 24 KW Backup Generator at the Water District No. 3 pumphouse and received two bids:

S. Mandiak Electric, LLC	\$14,386.00
Dynamic Electric Solutions, Inc	\$11,310.04

and,

WHEREAS, the Town can purchase the Generator, 200-amp Transfer Switch, Generator Pad and Cold Weather Kit for \$7,048.94 and have it installed by Burzak Electric for \$1,650.00 for a total cost of \$8,698.94.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves the purchase of a Generac Guardian 24 K Dual Fuel 200-amp Home Standby Generator with 200-amp Automatic Transfer Switch, Generator Pad, Cold Weather Kit, and Service Kit, from Lowes at a cost of \$7,048.94 and to have it installed by Burzak Electric at a cost of \$1,650.00, totaling \$8,698.94.

RESOLUTION: DECLARE OBSOLETE FIRE HYDRANTS TO BE SURPLUS AND SOLD AT AUCTION

WHEREAS, the Town of Collins Water District No. 1 has replaced four (4) fire hydrants in recent years, and

WHEREAS, the four (4) hydrants that were replaced, seem to be R.D. Wood/Mathews Fire Hydrants, which are obsolete and replacement parts are no longer available, and

WHEREAS, these vintage fire hydrants may have value to collectors above that of salvage value.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby declares the four (4) fire hydrants to be surplus and that they be sold through Auctions International.

RESOLUTION: APPROVE LETTER OF SUPPORT FOR ErieNet TO APPLY FOR MUNICIPAL INFRASTRUCTURE PROGRAM GRANT FUNDING

Motion made by _____, seconded by _____ that the Town Supervisor be authorized to send a Letter in Support of ErieNet's efforts to obtain Grant Funding through the Municipal Infrastructure Program on behalf of the Town of Collins, such funds to be used for connecting Town buildings (Town Hall, Highway Facility and LKP Community Center) to the ErieNet Internet System.

RESOLUTION: APPROVE ENGINEERING SERVICES CONTRACT FOR IMPROVEMENTS TO THE TOWN LIBRARY, TOWN HALL AND LKP COMMUNITY CENTER PARKING LOTS

WHEREAS, the Town of Collins desires to upgrade the Town Library Parking Lot and replace the Town Hall and LKP Community Center Parking Lots, and

WHEREAS, the Town of Collins has asked MDA Consulting Engineers PLLC to provide a proposal for engineering services for this project.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves the engineering services agreement with MDA Consulting Engineers, PLLC to provide design, bidding, general services during construction and construction observation services for the project at an estimated cost of \$32,000.00 and that the Town Supervisor be authorized to sign the agreement.

RESOLUTION: ENTER INTO EXECUTIVE SESSION

Motion made by _____, seconded by _____ to enter into an Executive Session to discuss an appointment to the Building Safety Inspector position at _____ PM.

RESOLUTION: RETURN TO REGULAR SESSION

Motion made by _____, seconded by _____ to return to Regular Session at _____ PM.